

BEANT COLLEGE OF ENGG. AND TECHNOLOGY,
GURDASPUR.

AGENDA FOR THE
SECOND MEETING OF THE FINANCE COMMITTEE

Venue: Office of the Secretary
Department of Tech. Edu. & Incl. Training
Govt of Punjab, Mini Secretariat,
Sector 9, Chandigarh.

Date : September 11, 1996
Time : 11:00 A.M.

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Item No. 2.1. CONFIRMATION OF MINUTES OF FIRST MEETING

The minutes of the First meeting of the Finance Committee held on 7.7.1995 at 11:00 a.m. in the office of the Secretary, Technical Education & Industrial Training, Punjab, Chandigarh were circulated on 28.8.95 as per memo No.BCET/STE/FC/95/283-288 dated 28.8.95.

No comments were received. Therefore, the minutes may please be confirmed as circulated - ANNEXURE-I.

→ 2.2 Follow up.

Item No. 2.2 BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1996-97

The budget estimates for the year 1996-97 are proposed keeping in view the requirements of the completion of ongoing buildings & development works, construction of new priority buildings, purchase of machinery and equipment required in the second year and also to provide necessary facilities and infrastructure, so as to conduct the curriculum programmes of the college efficiently.

The college started three degree level programmes with total annual intake of 120 students in three disciplines. From this academic year, the total intake has been increased to 220 with enhancement of seats from 40 to 60 in two of the three previously started disciplines and addition of one more discipline with an intake of 60 students. The sanctioned intake of students for the year 1996-97 as per AICTE and GNDU approvals is as follows :

1. Computer Sc. & Engineering	60
2. Mechanical Engineering	60
3. Production Engineering	40
4. Chemical Engineering	60

Thus, we have 340 students on the campus, i.e. 120 students in second year and 220 students in first year. While the infrastructure, already established for the first year has to be strengthened in terms of staff, furniture, equipment, other facilities, and contingencies etc., the infrastructure in terms of buildings - laboratories and hostels, development works, staff and equipment upto fifth semester has to be created as per AICTE and affiliating university norms for the students admitted last year and now promoted to the second year.

The funds are required to meet the above requirements. S.N.E. was sent on 9.4.1996 vide letter No.BCET/GSP/96-97/043 dated 9.4.96. A summary is given at ANNEXURE-II. The proposed Expenditure matching with the funds already approved by the Planning Department, surplus from the previous year and anticipated income at the college level during the year 1996-97 is Rs.693.00 lacs.

Additional funds of Rs.228.00 lacs are also required over and above the proposed budget, keeping in view the pace of development already achieved last year and the requirement as per AICTE and University norms. An additional amount of Rs. 240.00 lacs will be needed in case the stay for the balance 80 acres of land is vacated by the Hon'ble High Court during the year 1996-97 which will be requested separately.

The summary of the above budgetary requirements is given on page 3 and 4 and the details are given on the following pages.

Submitted for consideration & approval.

I SUMMARY OF BUDGET ESTIMATES FOR THE YEAR 1996-97

A. Summary of 1995-96

<u>Receipts</u>		(Rs. in Lacs)
Opening Balance for	1995-96	167.45
Grant-in aid in	1995-96	860.00
Actual Income		10.50
Total Receipts=		1037.95

Expenditure

Total Expenditure for Recurring and Non-Recurring 964.95

B. Summary of 1996-97

Opening Balance of	1996-97	73.00
Grant-in aid for	1996-97	600.00 ✓
Anticipated Income for	1996-97	20.00
Total Receipts during 1996-97		693.00

Proposed Expenditure during 1996-97	693.30
Additional funds Requested during 1996-97	228.00

II. DETAILS OF BUDGET ESTIMATES FOR 1996-97

(A) NON RECURRING

	Approved 1995-96	Actual 1995-96	Proposed 1996-97	Remarks Additional	page
Land	50.00	200.00	-	-	5
Buildings & Development	457.06	616.00	400.00	+150	5
Equipment	134.00	84.14	111.00	+57	7
Vehicle	6.00	5.58	12.00	Nil	7
Other Facilities	43.00	24.32	44.00	+ 6	8
Total	690.06	930.04	567.00	213	

(B) RECURRING

	Approved 1995-96	Actual 1995-96	Proposed 1996-97	Remarks Additional	page
Pay & Allowances	54.15	13.00	75.00	+ 5	10
T.A. & L.T.C.	2.00	0.71	5.00	+ 5	
Medical Reimbursement	0.50	Nil	1.00	-	
Contingency	33.90	21.20	45.00	+ 5	10
Total	90.55	34.91	126.00	+ 15	
GRAND TOTAL (A + B)	780.61	964.95	693.00	+ 228.	

NON- RECURRING

1. LAND

Land measuring 151 acres approximately was notified to be acquired for the construction of the college. Rs. 196.80 lacs was deposited with the office of the S.D.M., Gurdaspur towards 80% payment as compensation to the land owners in 1993-94. In 1995-96, the final award was announced and the S.D.M.'s office asked for a sum of Rs.200.00 lacs which was duly released by the Government and was immediately deposited with the S.D.M.s office, Gurdaspur. Of the total land, about 70 acres has been taken possession of and the remaining 80 acres is under stay granted to the land owners by the Hon'ble Punjab & Haryana High Court. Considering a final award of Rs.3.5 lacs per acre and a balance of Rs. 40.00 lacs that will be left with S.D.M.'s office from previous grants, a provision of Rs.240.00 lacs should be kept in the year 1996-97 over and above the proposed budget. However, this amount will be asked for as a special grant, as and when the necessity arises for the same.

2. BUILDINGS & DEVELOPMENT WORKS (ANNEXURE-III)

Ed.C.I.L. project report has projected a total plinth area requirement of 56759 square meter for the campus buildings. The total cost of the buildings and development works was estimated to be Rs.2122.00 lacs based on 1993 cost. The details regarding buildings and development works started and completed in the year 1994-95 and 1995-96 are given in ANNEXURE-III. The requirement for 1996-97 as projected in the buildings and works committee meeting held on 26.8.96 at Chandigarh has also been given in the same Annexure.

A sum of Rs. 448.60 lacs was spent in 1994-95 and Rs. 616.00 lacs was spent in 1995.-96. The Budget for 1996-97 is proposed as Rs. 400 lacs . The details are given in the Annexure - III and a summary is given below :

a) Works Started in 1994-95 and completed in 1995-96

The work on Workshop block, Science Block, Hostel Block-1, Mechanical Block and 25 Nos. Staff Quarters was started in 1994-95 and was completed in 1995-96. Further, related development works regarding sewerage, water supply, roads, power supply and lighting, compound wall and miscellaneous items were also taken up simultaneously. A total of Rs. 448.60 lacs was spent on these works in 1994-95.

In 1995-96, an amount of Rs. 317.2 lacs was spent further to give 95 - 98 percent completion in most of the buildings and 70% completion in development works (only 50% in roads). The portions of buildings and development works

are made available for use as and when needed. The infrastructure developed enabled us to start classes in August, 1995 with an intake of 120 students in three disciplines.

b) Status of New Works started in 1995-96

Details of works on new priority buildings which were started in 1995-96 is given in Annexure-III. It included 120 seater Girls Hostel, 200 capacity single seater Boys Hostel, 96 Nos. staff quarters for all categories of staff, a temporary canteen and the related development works. In addition to development works cited above, new works including over head tank and tube well No.2, Direct Feeder Connection for Electricity, limited horticulture and site improvement, Boundary Wall and fencing, main security gate etc. were taken up.

A sum of Rs.298.80 lacs was spent in 1995-96 on new works started this year.

c) New Priority Buildings in 1996-97

To meet the additional requirements in 1997-98, when campus students strength will be 560 and the staff strength will be 60% of the total provided for in the Project Report, work will have to be started in 1996-97 on a three seater Boys Hostel, sports facilities, shopping and health centre, guest house, Chemical Block and additional houses.

A sum of Rs.100.00 lacs has been proposed in the budget for 1996-97 for starting priority works as given in Annexure-III. Further, an amount of Rs.150.00 lacs is being requested to complete the above works to an extent which makes them usable in August, 1997.

3). Machinery and Equipment

Keeping in view the requirements of laboratories upto Third Semester classes in three disciplines, a sum of Rs. 134.00 lacs was provided for the year 1995-96. However, some of the suppliers did not give the equipment in time and some items could not be ordered in 1995-96 because the suppliers did not furnish the details in time or backed out at the last moment. Therefore, an actual expenditure of Rs. 84.14 lacs was done in 1995-96.

For the year 1996-97, an amount of Rs. 111.00 lacs has been proposed in the budget. Considering that there was a spillover from the items marked for purchase in 1995-96, an additional amount of Rs. 57.00 lacs has been requested over and above the proposed budget. The details are given in Annexure -IV.

4) Vehicles

At present, there are two vehicles i.e. Ambassador Car and a 33 seater Mini Bus which have been purchased in 1994-95 and 1995-96 respectively with a total cost of (Rs 1.87+Rs. 5.58) i.e. Rs. 7.45 lacs.

As the number of the students have increased from 120 to 340, the Mini Bus is quite inadequate to take the students for industrial visits. Therefore, a 52 seater bus is required in 1996-97 with an estimated cost of Rs. 8.50 lacs.

Further, the faculty and other staff has increased substantially. They have to visit university, other institutions and industries for which a modern jeep such as TATA SUMO / MAHINDRA ARMADA with an estimated cost of Rs. 3.50 lacs is justified. This vehicle could also serve as Ambulance-Van for the time being.

Thus, a total amount of Rs. 12.0 lacs is proposed to be spent on vehicles in 1996-97.

5) Other Facilities

A sum of Rs.44.0 lacs is provided for other facilities during the year 1995-96, as per details given below :-

S.No.	Particulars	Proposed 1995-96	Actual 1995-96	Proposed 1996-97	Additional 1996-97
1.	Furniture & Fixture	23.00	18.72	25.0	
2.	Library	7.00	1.90	7.0	1.00
3.	Office Equipment	6.00	3.00	6.0	1.0
4.	Other Amenities :				
	i) Medical	2.00	0.20	2.00	2.00
	ii) Sports	2.00	0.20	2.00	1.00
	iii) Hostel	3.00	0.40	2.00	1.00
			24.32	44.00	6.00

Furniture and Fixture

The college would require Rs. 25.00 lacs during 1995-96 to equip lecture halls, tutorial rooms, laboratories, drawing halls, library, computer center, hostel, office, students amenities and sports facilities. Details are given in ANNEXURE-IV.

Library

The college would require Rs. 7.00 lacs for library during 1996-97. Text books, hand books, reference books are required for additional students and staff joining the college in 1996-97. Books which were ordered last year were also supplied during this year. Thus, the expenditure on books is expected to be Rs. 5.50 lacs and on journals - both national as well as international Rs. 1.5 lacs. An additional amount of Rs. 1.0 lac is requested over and above the budget to buy books in the area of Chemical Engineering.

Office Equipment

The college would require Rs. 6 lacs for the purchase of type writers, photocopiers, ammonia printing machines, Water-coolers, overhead projectors, display boards, air-conditioners (guest house) etc. An additional Rs. 1.0 lac is requested over and above the budget to meet shortfalls in this category.

Other Amenities

Though, a sum of Rs. 7.0 lacs was proposed in the budget of 1995-96, the related infrastructure did not develop in time. Therefore, an actual expenditure of only Rs. 0.7 lacs was incurred. This year, a sum of Rs. 6.0 lacs has been proposed in the budget of 1996-97 and an additional sum of Rs. 4.0 lacs is requested over and above the budget as follows:

Medical Equipment

A temporary dispensary has been provided in Mechanical block. Essential hospital equipment such as doctor's tools, measuring equipments, sight testing apparatus and other miscellaneous items are proposed to be provided in this dispensary at an estimated cost of Rs.2.0 lacs. An additional sum of Rs. 2 lacs is requested in case the health center gets constructed during this year.

Sports Equipment

A sum of Rs. 2.0 lacs is provided for the purchase of sports equipment such as 10 station multigym, Basket ball infrastructure, Tennis court infrastructure and hockey/foot ball/cricket/ Table Tennis/Misc. items.

A sum of Rs. 2.0 lacs is further requested as an additional amount to cater to the needs of a mini-track in a part of the land already acquired.

Hostel Equipment

A sum of Rs. 2.00 lacs is provided for the purchase of kitchen-ware, Cooking gas stoves, cylinders, refrigerators, water-cooler, deep freezer etc.

An additional sum of Rs. 1.0 lac is asked for to meet additional needs of new hostels if needed.

RECURRING

An expenditure of Rs. 34.91 lacs was incurred against an estimated Rs. 90.55 lacs. This was because of low expenditure on salaries and wages as the technical and supporting staff and officers joined late in the year. The expenditure was however, consistent with a low intake of 120 students. A budget of 126 lacs has been proposed to meet the recurring expenditure for the year 1996-97 as per details below:-

A) Pay and Allowances

A faculty of 19 members was approved for the year 1995-96. An additional faculty of 31 members has been approved for the year 1996-97. A budget provision of Rs. 80.00 lacs (incl.TA) has been made for the year 1996-97. An additional request for Rs.10.00 lacs has been made over and above the budget to take care of additional expenditure. The detailed justification for the faculty, the details of office, technical and support staff approved for the year and calculations for the pay and allowances are given in ANNEXURE-IV.

B) Contingencies

An expenditure of Rs. 21.20 lacs was incurred in the year 1995-96 against budget provision of Rs. 33.90 lacs. For the year 1996-97, a budget provision of Rs. 45.00 lacs has been kept to meet the expenditure on training, contingencies, maintenance, library operation, college functions and miscellaneous items as per details given below .

1. Training Cost.

	Budget 1995-96	Actual 1995-96	Proposed 1996-97
-Raw materials and consumables	2.50	0.31	3.00
-TA/DA	0.50	---	0.50
-Vehicle (Running & Repair)	2.00	1.22	3.00
-Printing & Stationary	2.00	0.46	3.00+1.0
-Reimbursement of Books	0.30	0.5	0.5
	<hr/> 7.30	<hr/> 1.99	<hr/> 10.00

AICTE norms provide for Rs.750/- per student. For 120 students it worked out Rs.0.90 lacs. For 340 students, it works out to be Rs.2.55 lacs.

2. Contingent Expenditure

-Electricity and Water	5.00	7.84	10.00
-Telephones including new and EPABX system	2.00	0.47	3.00+1.0
-Advertisement and Publicity	2.50	0.80	2.50
-Medical Expenses	1.00	0.06	1.00
-Office Expenses	3.00	2.90	3.00
-Postage, Stamps, Telegram	1.00	0.04	2.00
-Meeting refreshments	0.50	0.13	0.50
	15.00	12.24	22.00

3. Maintenance Expenditure

-Public Health	0.40	nil	0.60
-Buildings	0.10	nil	0.50
-Electrical	0.40	nil	0.40
	0.90	nil	1.50

AICTE norms provide for Rs. 350/- per student per annum and for 340 students it comes out to Rs.1.19 lacs.

4. Library Expenditure

-Newspaper, Magazines and periodicals 0.50 0.14 1.0
As per AICTE norms, the amount per student per annum is Rs. 150/- which for 340 students becomes Rs.0.51 lacs,

5. Miscellaneous Expenditure

-Liveries	0.20	nil	0.50
-Horticulture & sweeping	2.50	1.50	2.00 +1.0
-Security	1.50	1.50	3.10 +1.0

6. College Function

6.00	3.83	5.00	1.0
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Total =	21.20	45.0	5.0
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The detailed justification is given in ANNEXURE- VII.